

MEMORANDUM

To: Dirk Lovett, City Engineer

From: Kimberly Colbert, Director of Environmental Services

Date: September 14, 2011

Subject: SWPPP Review for 5208 Saddlecreek Road Project

Staff has completed the review of the Storm Water Pollution Prevention Plan (SWPPP), dated August 19, 2011 for the Saddlecreek Arena located at 5208 Saddlecreek Road, in the City of Hidden Hills.

Proposed Project Background

The total project site is approximately 7.17 acres, the total area to be disturbed is approximately 3.66 acres.

SWPPP Deficiencies

Deficiencies identified during the review of this SWPPP are indicated below and will ultimately require correction for the final project approval:

1. The Project application does not provide a detailed description of the proposed construction activities/project scope in Section 300.1.
2. Section 100 SWPPP Certifications and Approval has not been signed by the Qualified SWPPP Developer (QSD) or the Legally Responsible Party (LRP).
3. The project has been classified as Risk Level 1. However, the Risk Level Evaluation Worksheets were not included in the SWPPP document.
4. Section 500.6.1 Post Construction Control Practices fails to indicate the proposed number, location and capacity of Post-Construction Control Practices.
5. Section 600- Monitoring Program and Reports does not include the name or title of the Assigned Inspector. Nor does it include a contact telephone number.
6. Risk Level 1 sites require visual monitoring for Qualifying Rain Events. Visual observations shall be performed of storm water discharges at all discharge locations within two business days after a Qualifying Rain Event. Please revise Section 600.4 to reflect that visual monitoring is required for Risk Level 1 projects not sediment sampling. Sampling is only applicable for rain events that result in a breach, malfunction or spill.
7. Please identify the party that will collect samples should a breach, malfunction or spill occur in Section 600.5.3.

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If you have any questions or require additional information, please feel free to contact me at (310) 257-2004.